** Audio Visual Room**

**Meeting Chair’s Name:**…….……………………………………………………………………………..

**Department:**……………………………………………**Date:**………..…………………………………..

**Meeting Start Time:** ………………………….... **End Time:** ………………...………..………………..

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Mentioned below items are available in Audio Visual Room***

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr No** | **Item’s Description**  | **Quantity**  | **Remarks** |
| 1 | Large Table | 01 |  |
| 2 | Chairs | 10 |  |
| 3 | Small Table | 01 |  |
| 4 | DVD Player | 01 |  |
| 5 | LCD Samsung | 01 |  |
| 6 | LCD Remote | 01 |  |
| 7 | DVD Remote | 01 |  |
| 8 | Data Cable  | 01 |  |
| 9 | Extension Lead | 01 |  |
|  **Grand Total** | **18** |  |

**Library Use:**

**Library Staff:** …………………….…… …… **Signature:** …………………….………………………..

**Time:** ………………………………………….. **Date:** ………………………...…………………………

 **Librarian**

 Shalamar Medical & Dental College, Lahore